

No.: 01/2021/PLX-BB-ĐHĐCĐ

Hanoi, 26th April 2021

MEETING MINUTES

THE 2021 ANNUAL GENERAL MEETING OF SHAREHOLDERS VIETNAM NATIONAL PETROLEUM GROUP (PETROLIMEX)

Petrolimex's 2021 Annual General Meeting of Shareholders in video conference form has been opened at 8.30 o'clock on 26th April 2021 at Transaction Office of Petrolimex - 24th floor, VCCI Tower, No. 9 Dao Duy Anh, Phuong Mai Ward, Dong Da District, Hanoi.

A. Participation into the Meeting:

1. Petrolimex's members of Board of Management, Supervisory Board, Board of CEOs and shareholders/representatives.

2. Guests:

* Mr. Nguyen Ngoc Canh, Vice Chairman of the Commission for the Management of State Capital at Enterprises.

* Representative of leaders of Department of Industry, Commission for the Management of State Capital at Enterprises.

B. Meeting development:

I. Report the membership verification results:

Ms. Le Nguyen Thuy Giang - the Head of Inspection Board presents the report on membership verification results as follows:

1. Total shareholders, their representatives participating into the Meeting are 108 persons, including 09 State Fund Representatives.

2. Total shares of participants are 1,123,545,666 (*One billion, one hundred twenty-three million, five hundred forty-five thousand, six hundred sixty-six*) shares, accounting for 90.3307% of total voting shares of Petrolimex.

3. All 108 shareholders and their representatives are eligible and authorized to legally participate into the meeting in writing (*Enclosed Report on Membership Verification*).

According to the regulations of the Law on Enterprises and the Group's Charter, Petrolimex's 2021 Annual General Meeting of Shareholders is legal, valid and eligible to organize. The participants have voting rights in accordance with their shareholding and ownership representative.

II. Meeting Contents

1. Approve the List of Presiding Body, List of Secretary, Meeting Agenda, Working Regulation of the 2021 Annual General Meeting of Shareholders, List of Vote Checking Committee: 99.9939% participants agree.

2. The Presiding Body and Secretary:

*** The Presiding Body, including:**

- Mr. Pham Van Thanh, the Chairman of the Board of Management - the Chairperson of the meeting.

- Mr. Pham Duc Thang, Member of BOM, Chief Executive Officer of Petrolimex;

- Mr. Tran Ngoc Nam, Member of BOM, Deputy CEO of Petrolimex;

*** The Secretary, including:**

- Mr. Tran Van Kha, the Head of General Affairs Board, the Group's Secretary, the Head of the Board;

- Mr. Duong Tuan Anh, Official of the Group's General Affairs Board under BOM.

3. The Meeting's Vote Checking Committee, including 04 persons:

No.	Full name	Title
1	Mr. Hoang Van Thanh	The Head
2	Ms. Le Nguyen Thuy Giang	Member
3	Ms. Nguyen Thi Thu Ha	Member
4	Mr. Ly Quoc Thinh	Member

4. Reports, statements at the Meeting:

4.1 Mr. Pham Duc Thang, Member of BOM, the Group's CEO presents the 2020 Operating Report of the Board of Management and the 2021 plan.

4.2 Mr. Dang Quang Tuan, the Head of Supervisory Board, presents:

* The 2020 Operating Report of the Group's Supervisory Board;

* Statement on Selecting Auditor for the 2021 Financial Statements.

4.3 Mr. Tran Ngoc Nam, Member of BOM, Deputy CEO, presents the 2020 Audited Consolidated Financial Statements, Audited Financial Statements of Holding Company and 2020 Profit distribution plan.

4.4 Mr. Le Van Huong, Member of the Group's BOM, presents:

* Statement on 2020 Salary and Remuneration Settlement Report of Members of BOM and Supervisory Board.

* Statement on the Group's 2021 Salary and Remuneration Payment Plan to members of BOM and Supervisory Board.

* Report on reliving of duty the Supervisor for Ms. Pham Thi Dung.

4.5 Mr. Nguyen Thanh Son, Member of BOM, Deputy CEO, presents: Statement on approving the amendment and supplement to Petrolimex Charter, Internal Governance

Regulations, Operation Regulations of Board of Management, Operation Regulations of Supervisory Board

5. Discussion at Meeting: Having 13 shareholders and their representatives raised the questions on issues presented at the Meeting. The questioning opinions have been fully answered by the Chairman of the meeting.

6. Voting shareholders fulfill 99.99% through the Meeting Contents:

- 6.1. Approve the 2020 Operating Report of Group's BOM and the 2021 Plan
- 6.2. Approve the 2020 Operating Report of Group's Supervisory Board
- 6.3. Approve the Statement on Selecting Auditor for the 2021 Financial Statements.
- 6.4. Approve the Group's Audited Consolidated Financial Statements; Audited Financial Statements of Holding Company and 2020 Profit distribution plan.
- 6.5. Approve the Statement on 2020 Salary and Remuneration Settlement Report of Members of BOM and Supervisory Board and the 2021 Salary and Remuneration Payment Plan to members of BOM and Supervisory Board.
- 6.6. Approve the Statement on reliving of duty the Supervisor for Ms. Pham Thi Dung.
- 6.7. Approve the Statement on amendment and supplement to Petrolimex Charter, Internal Governance Regulations, Operation Regulations of Board of Management, Operation Regulations of Supervisory Board.

(Enclosed Vote Checking Minutes)

The Minutes are fully and honestly recorded and read to the Meeting and approved by the participants with 99.48% of total voting shares for participatory shareholders.

The meeting ends at 11:40 am of the same day.

Secretary

(Signed)

Mr. Tran Van Kha

Mr. Duong Tuan Anh

Chairman

(Signed and Sealed)

Mr. Pham Van Thanh

Mr. Pham Duc Thang

Mr. Tran Ngoc Nam